

*Minute of the Council meeting of  
The Asian Federation of Laboratory Animal Science Associations  
(AFLAS)*

*November 19<sup>th</sup>, 2021,  
Online meeting by ZOOM*

Presidents of AFLAS member associations and society

Chinese Association for Laboratory Animal Science (CALAS)

Dr. Qin Chuan

Chinese Taipei Society for Laboratory Animal Science (CSLAS)

Dr. Yuan-Ji Day

Indonesia Association for Laboratory Animal Science (IALAS)

Dr. Fitriya N. Dewi

Japanese Association for Laboratory Animal Science (JALAS)

Dr. Ichiro Miyoshi

Korean Association for Laboratory Animal Science (KALAS)

Dr. KilSoo Kim

Laboratory Animal Scientist's Association (LASA) in India

Dr. Arvind Ingle

Laboratory animal science association of Malaysia (LASAM)

Dr. Anisah Nordin

Philippine Association for Laboratory Animal Science (PALAS)

Dr. Melissa Marie Rondina

Singapore association for laboratory animal science (SALAS)

Dr. Peneyra Jonnathan Libao

Sri Lanka Association for Laboratory Animal Science (SLALAS)

Dr. J.M.K.J.K. Premarathne

Thai Association for Laboratory Animal Science (TALAS)

Dr. Parntep Ratanakorn

The Executive board member for 2018-2021

President: Dr. Parntep Ratanakorn (TALAS)

Immediate past-President: Dr. Arvind Ingle (LASA India)

Vice-President: Dr. Rohani Cena (PALAS)

Vice-President: Dr. Qin Chuan (CALAS)

Vice-President & Secretary-General of AFLAS: Dr. Noriyuki Kasai

Auditor: Dr. KilSoo Kim (KALAS)

AFLAS Office

Dr. Noriyuki Kasai (Vice President & Secretary-General of AFLAS)

Dr. Nobuhito Hayashimoto (Assistant Secretary of AFLAS)

HP: <http://www.aflas-office.org/index.html>

1. Opening remarks

AFLAS President Dr. Parntep Ratanakorn, (President of TALAS) addressed an opening remarks.

2. Participants in the Council meeting

CALAS: Drs Qin Chuan and Gao Ran

CSLAS: Drs. Yuan-Ji Day and Lai Cheng Fen (Provisional)

IALAS: Drs. Fitriya N. Dewi and Imelda L. Winoto

JALAS: Dr. Atsushi Yoshiki

KALAS: Drs. KilSoo Kim, Seung-Hyun Oh and Je Kyung Seong

LASA India: Dr. Arvind Ingle

LASAM: Drs. Anisah Nordin and Suzita Mohd. Noor

PALAS: Drs. Melissa Marie Rondina and Rohani Cena

SALAS: Drs. Peneyra Jonnathan Libao and Edgar Peña

SLALAS: Drs. J.M.K.J.K. Premarathne and Sachini Amarasekara

TALAS: Dr Parntep Ratanakorn and Wantanee Ratanasak

AFLAS: Drs. Noriyuki Kasai and Nobu Hayashimoto

3. Election of a Chair

The chair should be the AFLAS President Dr Parntep Ratanakorn, who was elected according to By-Laws I-7.

4. AFLAS Finance

4-1 Balance for years of July 2020- October 2021

1. Revenues

		US Dollar(\$)	JPN Yen(¥)
1.1	Carry-over	14,581.41	1,727,157
1.2	Membership dues for 2020 - KALAS (2,000USD)		205,097
1.3	Membership dues for 2020 - CALAS (2,000USD)		207,160
1.4	Membership dues for 2020 - JALAS (2,000USD)		210,120
1.5	Interest (1)	2.61	
1.6	Interest (2)		26
1	Total Revenue	14,584.02	2,349,560 (20,792USD)

1USD=113JPY

2. Expenditures

		US Dollar(\$)	JPN Yen(¥)
2.1	Remittance Charge for 1.1 (KALAS)		1,500
2.2	Remittance Charge for 1.2 (CALAS)		1,500
2.3	Website management fee		110,000
2.4	Bank Transfer fee for 2.3		440
2.5	AFLAS Office Expenses		100,000
2,6	Bank Transfer fee for 2.5		330
2	Total Expenditures	0.00	213,770 (1,891USD)

1USD=113JPY

**Balance (1-2)**

14,584.02      2,135,790  
(18,901USD)

3. Asset (Jun. 2019)

		US Dollar(\$)	JPN Yen(¥)
3.1	Deposit in the Bank Account	11,684.02	2,135,790
3.2	Cash	2,900.00	0
3	Total	14,584.02	2,135,790 (18,901USD)

1USD=113JPY

• Annual membership dues for year of 2020 have collected from CALAS, KALAS and JALAS, but not from other members.

• Reporting the results of auditing account.

Auditing account for 2020-2021 Balance was conducted by Dr. Atsushi Yoshiki, a representative of JALAS, on behalf of a present auditor KALAS President Dr. KilSoo Kim and with his consent, because that the auditor and the secretary general cannot have a face-to-face talk about the materials for AFALS finance before the council meeting due to COVID-19 pandemic.

Dr. Yoshiki reported that the balance sheet and statement of income and expenditure have been drawn up in accordance with the accounting principles.

4-2 Proposed Budget for years of October 2021- September 2022

1. Revenues

		US Dollar(\$)	JPN Yen(¥)
1.1	Carry-over	14,584.02	2,135,790

1.2	Membership dues for 2020 - CSLAS	1,000.00	
1.3	Membership dues for 2020 - LASAIndia	200.00	
1.4	Membership dues for 2020 - IALAS	200.00	
1.5	Membership dues for 2020 - LASAM, Paid for 2020&2022 in 2019	0.00	
1.6	Membership dues for 2020 - PALAS	200.00	
1.7	Membership dues for 2020 - SALAS	200.00	
	Membership dues for 2020 - TALAS	200.00	
1.8	Membership dues for 2020 - SLALAS	100.00	
1.9	Interest (1)	8.00	
1.10	Interest (2)		8
1	Total Revenue	16,692.02	2,135,798 (18,901USD)

Membership due for 2021 will not be collected from all of AFLAS members. 1USD=113JPY

Membership dues for 2020 have already been paid by CALAS, KALAS & JALAS in 2020.

LASAM has already paid 400USD for 2020&2023 dues in 2020.

Other seven members have not paid for 2020 dues yet.

## 2. Expenditures

		US Dollar(\$)	JPN Yen(¥)
2.1	The fund of ETALAST 2020 program*	2,100.00	
2.2	The fund of ETALAST 2022 program	2,100.00	
2.3	AFLAS Office Expenses		50,000
2.4	Website management fee		110,000
2.5	Remittance Charge and Bank Transfer fee		10,000
2.6	Reserve	12,492.02	1,965,798
2	Total Expenditures	16,692.02	2,135,798 (18,901USD)

\* All six programs were postponed to 2022 due to COVID-19 disaster.

1USD=113JPY

## 4-3 Audit of 2019-2020 AFLAS balance

- Reporting the results of auditing account for 2019-2020.

Dr. Atsushi Yoshiki also audited 2019-2020 AFLAS balance this time for the same reason as mentioned in 4-1.

In the 2020 council meeting held by E-mail between August and September, 2020, we decided that auditing account for the balance of 2019-2020 is to be done in the 9<sup>th</sup> AFLAS Congress in Chiang Mai, Thailand, in June 2021 together with those

of 2020-2021 balance by the auditor, KALAS President. However, it could not be done due to COVID-19 pandemic as the same reason mentioned in 4-1. Therefore, AFLAS Office asked also Dr.Yoshiki to audit the account of 2019-2020 finance with Dr.KilSoon Kim's consent.

Dr.Yoshiki reported that he balance sheet and statement of income and expenditure have been drawn up in accordance with the accounting principles.

## **5. AFLAS Activities**

### **5-1 Cancellation of 9th AFLAS Congress**

9th AFLAS Congress planned to be held in Chaing Mai, Thailand in June 2021 was cancelled because of COVID-19 pandemic.

### **5-2 2020 AFLAS Council Meeting by E-mail**

It was held by E-mail as follows,

- Date: August to September, 2020
- Minutes: See the "Minutes of The Council meeting for The Asian Federation of Laboratory Animal Science Associations (AFLAS), August to September, 2020, E-mail Meeting on the website of AFLAS or [http://www.aflas-office.org/pdf/Minutes2016\\_2.pdf](http://www.aflas-office.org/pdf/Minutes2016_2.pdf).

### **5-3 AFLAS ETALAST Funding Program**

Supporting program for "Education and Training activities of Laboratory Animal Science and Technology (ETALAST)" to AFLAS member associations or society.

#### **5-3-1 AFLAS ETALAST Fund Program in 2020 and 2021**

At the last council meeting held in 2020 by E-mail, the period of AFLAS ETALAST Funding Program in 2020 has been extended from the end of March 2021 to March 2022. In addition, it was also decided that AFLAS ETALAST Funding Program in 2021 is carried out as planned.

However, the situation of COVID-19 pandemic has not changed for the better even in 2021 in the world. In addition, AFLAS Office has not received any reports of carrying out the programs from any associations. Therefore, we would like to extend again the period of AFLAS ETALAST Funding Program in 2020 to March 2023.

In addition, we would like to cancel the AFLAS ETALAST Funding Program in 2021.

AFLAS ETALAST Funding Programs in 2020 are as follows.

- Applicant 1: Dr. Fitriya N. Dewi (President of IALAS) Title: IALAS-ILAVA-UNPAD 2nd Symposium on Laboratory Animal Science “Animal Models for the Advancement of Human Health”
- Applicant 2: Dr. Melissa Marie R. Rondina (President of PALAS) Title: 32nd Philippine Association for Laboratory Animal Science Annual Scientific Conference. “Edges and Borders: Lining the Next Frontier in Research”
- Applicant 3: Dr. Ureshani Karunarathna (President of SLALAS) Title: Pre-conference workshop on Genetically modified mouse models: In-vitro fertilization and use in biomedical science.

If each applicant wants to change the contents of the program, do let AFLAS Office know them.

#### 5-3-2 AFLAS ETALAST Funding Program in 2022

AFLAS ETALAST Funding Program in 2022 will be carried out as planned. According to decision in the council meeting in 2015, the AFLAS Office will begin to accept application forms from member associations and society for the financial period of April 2022 to March 2023 in December 2021.

“The General Guide for AFLAS Supporting Program of Education and Training Activities for Laboratory Animal Science and Technology (ETALAST)” is available in AFLAS Official website (<http://www.aflas-office.org/>), and the list of 10 ETALAST programs since 2016 is available on <http://www.aflas-office.org/etalast.html> as well.

-Committee members of ETALAST at December, 2018 were as follows;

Dr. Qin Chuan (CALAS), Dr. Chiung-Tong Chen(CSLAS), Dr. Imelda Winoto(IALAS), Dr. Atsuo Ogura (JALAS), Dr. Jeong Seok Nam (KALAS), Dr. Arvind Ingle (LASA India), Dr. Yong-Meng Goh (LASAM), Dr. Rohani B. Cena (PALAS), Mr. Tay Yi Quan (SALAS), Dr. Dr.Inoka Sandanayake (SLALAS), Dr. Parntep Ratanakorn (TALAS), Dr. Noriyuki Kasai (AFLAS Secretary-general)

In case of exchanging a committee member of your association or society, please let AFLAS Office know it.

#### 5-4 Introduction of preparation of 10<sup>th</sup> AFLAS Congress in 2023 in Korea

Host associations: Korean Association of Laboratory Animal Science (KALAS). KALAS President Dr. KilSoo Kim, Dr. Seung-Hyun Oh and Dr. Je Kyung Seong were introduced the preparation status of the 10<sup>th</sup> AFLAS Congress in 2023 in Korea.

Date: September, 2023.

Venue: Jeju Island

#### 5-5 Election of host associations or society for 11th AFLAS Congress in 2025

AFLAS Office is planning to accept bid of 11<sup>th</sup> 2025 AFLAS Congress host association or society from around January 2022. It will be announced at the end of this year.

The election of the 2025 host association or society will be carried out at the 2022 or 2023 AFLAS council meeting.

#### 5-6 Election of the Council and Executive board members for 2021-2023

President: Dr. KilSoo Kim (President of KALAS)

Immediate past-President: Dr. Parntep Ratanakorn (TALAS)

Vice-President: Dr. Melissa Marie Rondina (PALAS)

Vice-President: Dr. Qin Chuan (CALAS)

Vice-President & Secretary-General of AFLAS: #1

Auditor: #2

#1 : The present SG Dr. Noriyuki Kasai announced his intention to resign the position of Secretary-General of AFLAS.

#2 : According to AFLAS custom, auditor should be the next president of AFLAS. However, as the next president has not been elected yet, immediate past-President Dr. Parntep Ratanakorn (TALAS) takes a position temporarily. After election of the 2023-2025 president, he/she will take the position.

#### 5-6-1 Election method of the new Secretary-General

Two opinions were expressed on how to elect the new Secretary-General. One is that it should be elected from the same association or society as the AFLAS president. The other is that the AFLAS president changes every two years, so if the secretary-general changes each time, it is not good for the continuation of AFLAS.

It was decided to consider it at a new executive board at a later date and consult with the council meeting.

#### 5 -7 Others (Notes):

- Mr. Tay Yi Quan, the former president of SALAS, has been an AAALAC International Member Organization Delegate (Delegate) from AFLAS since 2019. He has reappointed for next three-year term as Delegate (beginning January 1, 2022 and ending December 31, 2024).
- AFLAS is an affiliate member of ICLAS (International Council for Laboratory Animal Science). A membership fee is not necessary.
- AFLAS Official Website: <http://www.aflas-office.org/>

#### 6. Releasing the Chair

AFLAS President Dr. Parntep Ratanakorn was released the Chair.

Dr.Noriyuki Kasai gave a resignation speech from the AFLAS Secretary-General.  
New AFLAS President Dr. KilSoo Kim made a speech about the inauguration.

7. Closing remarks

AFLAS President Dr. Parntep Ratanakorn gave a speech of closing and resignation.